ATTENDEE GUIDELINES

Welcome to the ICOMOS GA2020 Marker Event.

To access the platform and sessions, please take the time to read these guidelines and if you require further assistance, please contact the Event Organisers at enquiries@icomosga2023.org

Before the event

1. We recommend that you access the event 15 minutes prior to the start of the session to check your sound settings and gain familiarity with the system. To test your sound, you will need to visit the control panel of your desktop.
2. Ensure you have a stable internet connection.
3. Ensure you have the latest version of Adobe Flash installed on your computer.
   a. Click here to check your version of Flash.
   b. Click here to update or install Adobe Flash Player.
   c. If you are joining using Google Chrome, you will have to enable Adobe Flash manually. Click here for instructions.

Accessing the event

You may use the event platform on both desktop and tablet. We recommend using Google Chrome to access the platform. For Google Chrome download and install instructions, please click here.

To access the event, please visit https://kapara.rdbk.com.au/landers/47e168.html

Once you have joined the event you should be able to view the following:

1. A landing page with a welcome message and 3 clickable links for each language, listed alphabetically:
   a. English
   b. French
   c. Spanish
2. Once you click on your preferred language, you will be directed to the event page.

3. The event page includes:
   
d. The presentation in the middle of the screen. The live stream player featuring the speakers will appear once the event is ready to start.

e. Navigation bar at the top of the page with buttons for the public chat, to refresh, to exit which redirects you to the ICOMOS GA2020 website and to request technical support via the ‘help’ function.

f. The live stream player can be maximised to full screen or kept within the web browser to interact with the public chat box. If you maximise the video to full screen, you will not be able to see the public chat box. To adjust the size of the video, select the “Toggle Full Screen Mode” icon at the bottom right of the video.

4. The event will not use your camera or microphone unless you are a speaker.

How to navigate the platform

How to switch between the language channels

Select the previous tab that is still open in your browser on the top left corner to return to the landing page. To re-join the session, select your preferred language link. Exiting and entering another language session will take about 5 seconds.

How to communicate and ask questions

You will not be able to verbally communicate to speakers and attendees. You will be able to communicate through the public chat box as seen below.

To interact with other attendees and submit questions, please click the speech icon for the public chat box on the top right of the navigation bar. If you would like to identify yourself to other attendees, we recommend that you type your name and country prior to your general comment or question.

All questions will be reviewed and by the moderators and a selection of diverse questions will be announced by the host.

You may enter a question in your language of choice as interpreters will translate the text to English. If the question is approved by the moderators, the interpreters will translate the answer back to the Spanish and French channels.

Please note that we will not be able to respond to all submitted questions during the event due to the time limit. However, the Scientific Symposium Co-Chairs will review and endeavour to respond to questions post-event.

How to get technical support

If you require technical support, simply click on the ‘help’ icon on the top right of the navigation bar. From the ‘help’ button, you will gain access to frequently asked questions and contact details for support. For further assistance, please contact the Event Organisers enquiries@icomosga2023.org.